

**NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY
(NIELIT) CHANDIGARH**

NIELIT/CH/ADMN-02/2021/6154

4th March, 2021

OFFICE ORDER

In the interest of smooth functioning of Centre, Ms. Ritu, Assistant Director (Finance) and Shri Jagat Ram, Finance Officer shall henceforth report to Shri Jitendra Kumar, Assistant Director (Finance).

Shri Jitendra Kumar, Assistant Director (Finance) may re-allocate the work already assigned to Ms. Ritu, Assistant Director (Finance) and Shri Jagat Ram, Finance Officer vide this Centre Office Order No. NIELIT/CH/ADMN-02/2020/1739 dated 20th September, 2020, if required.

Shri Jitendra Kumar will assist in finalization of annual accounts of this Centre. He will report directly to Director, NIELIT Chandigarh.

The above Orders are issued with the approval of Director, NIELIT Chandigarh and are applicable with immediate effect .



(Ragini)
Assistant Director (Admn.)

Copy to :

1. Director 's Office !
2. All Scientist -F !
3. All Scientist -E ! Please bring it to the notice of staff
4. Vigilance Officer ! working with you
5. Assistant Directors (Admn./Finance) !
6. Ms. Suman , Technical Officer -for uploading the Officer Order on Website of the centre
7. Concerned Officers
8. Notice Board